# How to View Member Activity

Staff can view member activity to see who in their group has activated their account. This information can help you determine if you need to resend invitations.

The following steps need to be completed on the web version of Snap! Connect.

1. Select "Directory" from the left-hand navigation menu bar. Click "Groups" at the top of the page.
2. Search for the group you'd like to view and click on the name or the three dots.
3. Click Group Details and then click Activity.
4. Scroll down to view a list of each of your students and each of their guardians. Anyone who has a date next to their name has activated their account. Anyone who has the word "Never" next to their name has not yet activated their account.
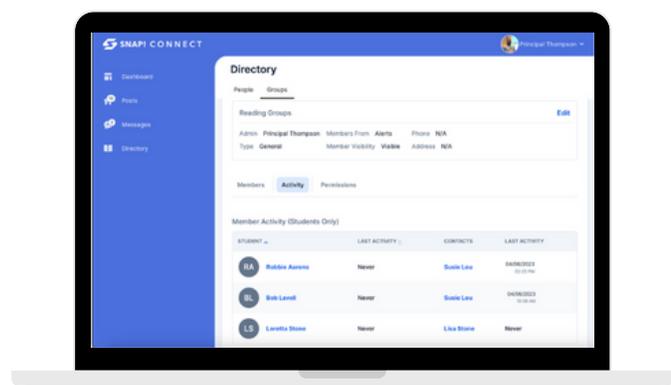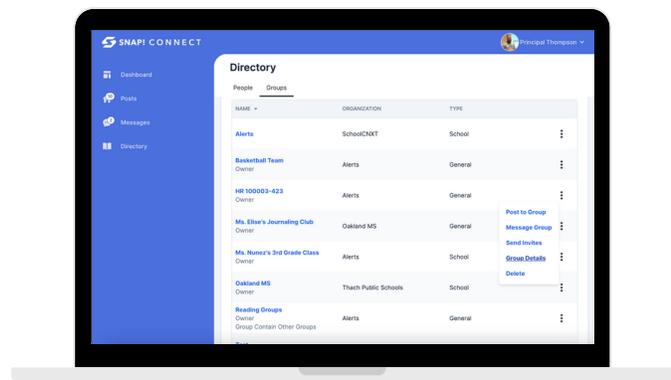
Note: With this information, you may choose to re-invite any inactive users at this time. To do this, hover over the gear icon in the top right-hand corner of the screen. From there, you can digitally resend invitations to students and guardians, or print invitation letters for them.

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